



January 20, 2017

To whom it may concern,

Enclosed please find the Notice of the January 23, 2017 meeting of the Board of Directors of Heritage Heights Academy (HHA), an approved CCSD public charter school in Arapahoe County, Colorado. Please immediately post the Notice in a prominent place as required by law. We appreciate your assistance in this regard.

HHA Public Board Meeting
Monday, January 23, 2017 at 6:00 p.m.
19697 E. Smoky Hill Road
Centennial, CO 80015

If you have any questions or need any further information, please feel free to contact me at (720) 938-5502.

Sincerely,

Kristen Ivory
Board Secretary

NOTICE OF PUBLIC MEETING

of the
Board of Directors of
Heritage Heights Academy

Notice is hereby given that the Board of Directors of Heritage Heights Academy, an approved CCSD public charter school in Arapahoe County, Colorado, will conduct a public meeting on January 23, 2017, beginning at 6:00 PM. The public is invited to attend.

Attached hereto is an agenda of all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented on the agenda at the discretion of the Chairperson.

Reasonable efforts will be made to assist and accommodate physically handicapped persons desiring to attend or participate at the meeting. Any persons requiring assistance may call Kristen Ivory at (720) 938-5502 in advance so that arrangements may be conveniently made.

Public comment may be limited to three minutes per person at the discretion of the Chairperson.



Heritage Heights Academy
 Board Meeting Agenda January 23, 2017
 19697 E Smoky Hill Road
 Centennial, CO 80015

1. Preliminary

Agenda Item	Action	Who	Materials/Documents for Review	Time
1.1 Welcome and Call Meeting to Order		Board Chair		1 min
1.2 Pledge of Allegiance		Board Chair		1 min
1.3 Roll Call		Board Secretary		1 min
1.4 Edits to Agenda		Any Member	Draft Agenda	3-5 mins
1.5 Adopt Agenda	Vote			2 mins

2. Public Comment – Comments limited to 3 minutes per person

3. Consent Agenda –The entire consent agenda is voted on and approved with one motion, one second, and one affirmative vote. Any Board member may request that an item be removed from the consent agenda, and if so it will be moved to the Action Items for further discussion.

Agenda Item	Action	Who	Materials/Documents for Review	Time
3.1 Approve minutes for January 13, 2017 meeting			Board minutes from January 13, 2017 meeting	1 min

4. Reports

Agenda Item	Action	Who	Materials/Documents for Review	Time
4.1 Board Member Reports	None	Jessica Price	Update on Enrollment	6 min
4.2 School Report	None	N. Miller-Forrest	Report on Parent Survey	10 min
4.3 Financial Report	None	B. Skidmore		10 min
4.4 Report on findings from interview process with Board Candidates	None	Jen Gibbons		10 min

5. Discussion

Agenda Item	Action	Who	Materials/Documents for Review	Time
5.1 Discussion of changes to Enrollment Policy	None	Board Chair	Enrollment Policy	5 mins
5.2 Facility Update	None	Tim Farmer or Natalia		5 mins
5.3 Discussion regarding evaluation for Principal Miller-Forrest	None	Peggy Downs	Possible Evaluation Tools	10 mins
5.4 Discussion of action items from Study Session with CCSD	None	Tim Farmer or Natalia		10 mins
5.5 Executive Session to discuss lease	None	Board Chair		5 mins
5.6 Discussion of new policy on health coverage	None	Board Chair		5 mins

5.5 “The Board may move to enter an executive session pursuant to 24-6-402(4)(e) to determine positions relative to matters that may be subject to negotiations, develop a strategy for negotiations, and instruct negotiators for potential lease agreement with Smoky Hill Vineyard Church.”

6. Action Items

Agenda Item	Action	Who	Materials/Documents for Review	Time
6.1 Approval of Contract with Intellatek	Vote	Jen Gibbons	Contract with Intellatek	3 mins
6.2 Approval of Final version of enrollment policy	Vote	Jen Gibbons	Revised Enrollment Policy	3 mins
6.3 Appointment of new board member	Appoint	Jen Gibbons		3 mins
6.4 Approval of new policy on health coverage	Vote	Jen Gibbons		3 mins

7. Next Steps

Agenda Item	Action	Who	Materials/Documents for Review	Time
7.1 Scheduling next board meeting		Board Chair		3 mins
7.2 Requests for agenda at next board meeting		Board Chair		3 mins

8. Adjourn the meeting