



July 16, 2017

To whom it may concern,

Enclosed please find the Notice of the July 19, 2017 meeting of the Board of Directors of Heritage Heights Academy (HHA), an approved CCSD public charter school in Arapahoe County, Colorado. Please immediately post the Notice in a prominent place as required by law. We appreciate your assistance in this regard.

HHA Public Board Meeting
Wednesday, July 19, 2017 at 6:00 p.m.
20050 E Smoky Hill Rd.
Centennial, CO 80015

If you have any questions or need any further information, please feel free to contact me at (720) 938-5502.

Sincerely,

Kristen Ivory
Board Secretary

NOTICE OF PUBLIC MEETING

of the
Board of Directors of
Heritage Heights Academy

Notice is hereby given that the Board of Directors of Heritage Heights Academy, an approved CCSD public charter school in Arapahoe County, Colorado, will conduct a public meeting on Wednesday, July 19, 2017, beginning at 6:00 PM. The public is invited to attend.

Attached hereto is an agenda of all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented on the agenda at the discretion of the Chairperson.

Reasonable efforts will be made to assist and accommodate physically handicapped persons desiring to attend or participate at the meeting. Any persons requiring assistance may call Kristen Ivory at (720) 938-5502 in advance so that arrangements may be conveniently made.

Public comment may be limited to three minutes per person at the discretion of the Chairperson.



Heritage Heights Academy
 Board Meeting Agenda July 19, 2017
 19697 E Smoky Hill Road
 Centennial, CO 80015

1. Preliminary

Agenda Item	Action	Who	Materials/Documents for Review	Time
1.1 Welcome and Call Meeting to Order		Board Chair		1 min
1.2 Pledge of Allegiance		Board Chair		1 min
1.3 Vision and Mission Statement		Board Chair		1 min
1.4 Roll Call		Board Secretary		1 min
1.5 Edits to Agenda		Any Member		3-5 mins
1.6 Adopt Agenda	Vote			2 mins

2. Public Comment – Comments limited to 3 minutes per person

3. Consent Agenda –The entire consent agenda is voted on and approved with one motion, one second, and one affirmative vote. Any Board member may request that an item be removed from the consent agenda, and if so it will be moved to the Action Items for further discussion.

Agenda Item	Action	Who	Materials/Documents for Review	Time
Approval of minutes from June 21, 2017 meeting			Minutes	

4. Reports

Agenda Item	Action	Who	Materials/Documents for Review	Time
4.1 Hiring Update		Principal Miller-Forrest		5 min
4.2 Financial Update		Karen Lee-Toy		5 min
4.3 Update on meeting with CCSD		Jen Gibbons		5 min

5. Discussion

Agenda Item	Action	Who	Materials/Documents for Review	Time
5.1 Discussion on long-term facility needs	None	Jessica Price	Visitor Susan Miller from Education Facility Solutions	10 min
5.2 Discussion on dress code, specifically adding HHA hoodies	Vote	Principal Miller-Forrest		5 min
5.3 Discussion on Daniels Fund recognition	None	Devi Kalla	(advertising)	5 min
5.4 Discussion on Parent Contract for 2017-2018 school year	Vote	Principal Miller-Forrest	Parent Contract	5 min
5.5 Discussion on policy for board approval on hiring and termination of employees		Jessica Price		
5.6 Discussion on changes to Employee Handbook			Specifically PTO policy	
5.7 Discussion on changes to Student and Family Handbook				

6. Action Items

Agenda Item	Action	Who	Materials/Documents for Review	Time
6.1 Approval of change to dress code	Vote	Board	Will this need to be changed in the Family Handbook?	
6.2 Approval of Parent Contract for 2017-2018	Vote	Board		

7. Next Steps

Agenda Item	Action	Who	Materials/Documents for Review	Time
7.1 Scheduling next board meeting		Board Chair		3 mins
7.2 Requests for agenda at next board meeting		Board Chair		3 mins

8. Public Comments – limited to 3 minutes per person.

9. Action Items to be completed:

10. Meeting Evaluation

11. Adjourn the meeting