



November 13, 2017

To whom it may concern,

Enclosed please find the Notice of the November 14, 2017 meeting of the Board of Directors of Heritage Heights Academy (HHA), an approved CCSD public charter school in Arapahoe County, Colorado. Please immediately post the Notice in a prominent place as required by law. We appreciate your assistance in this regard.

HHA Public Board Meeting
Tuesday, November 14, 2017 at 6:00 p.m.
20050 E Smoky Hill Rd.
Centennial, CO 80015

If you have any questions or need any further information, please feel free to contact me at (720) 938-5502.

Sincerely,

Kristen Ivory
Board Secretary

NOTICE OF PUBLIC MEETING

of the
Board of Directors of
Heritage Heights Academy

Notice is hereby given that the Board of Directors of Heritage Heights Academy, an approved CCSD public charter school in Arapahoe County, Colorado, will conduct a public meeting on Tuesday, November 14, 2017, beginning at 6:00 PM. The public is invited to attend.

Attached hereto is an agenda of all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented on the agenda at the discretion of the Chairperson.

Reasonable efforts will be made to assist and accommodate physically handicapped persons desiring to attend or participate at the meeting. Any persons requiring assistance may call Kristen Ivory at (720) 938-5502 in advance so that arrangements may be conveniently made.

Public comment may be limited to three minutes per person at the discretion of the Chairperson.



Heritage Heights Academy

Board Meeting Agenda November 14, 2017

20050 E Smoky Hill Road

Centennial, CO 80015

1. Preliminary

| Agenda Item | Action | Who | Materials/Documents for Review | Time |
|---------------------------------------|---------------|-----------------|---------------------------------------|-------------|
| 1.1 Welcome and Call Meeting to Order | | Board Chair | | 1 min |
| 1.2 Pledge of Allegiance | | Board Chair | | 1 min |
| 1.3 Vision and Mission Statement | | Board Chair | | 1 min |
| 1.4 Roll Call | | Board Secretary | | 1 min |
| 1.5 Edits to Agenda | | Any Member | | 3-5 mins |
| 1.6 Adopt Agenda | Vote | | | 2 mins |

2. Public Comment – Comments limited to 3 minutes per person

3. Consent Agenda –The entire consent agenda is voted on and approved with one motion, one second, and one affirmative vote. Any Board member may request that an item be removed from the consent agenda, and if so it will be moved to the Action Items for further discussion.

| Agenda Item | Action | Who | Materials/Documents for Review | Time |
|---|---------------|------------|---|-------------|
| 3.1 Updated Financial Policy | | | <i>Removing Academica from financial policies</i> | |
| 3.2 Minutes from October 10, 2017 Board Meeting | | | | |
| 3.3 Enrollment Policy | | | | |
| 3.4 HHA Strategic Plan | | | | |

4. Reports

| Agenda Item | Action | Who | Materials/Documents for Review | Time |
|---------------------------|---------------|--------------------------|---------------------------------------|-------------|
| 4.1 Fundraising Update | | Jen Gibbons | | 5 min |
| 4.2 Financial Update | | Bart Skidmore | | 5 min |
| 4.3 Facilities Update | | Jess Price | | 5 min |
| 4.4 PTSO Update | | PTSO representative | | 5 min |
| 4.5 School Calendar draft | | Principal Miller-Forrest | | 5 min |

5. Discussion

| Agenda Item | Action | Who | Materials/Documents for Review | Time |
|--|---------------|--------------------------|---|-------------|
| 5.1 Discussion on Open House dates for 2018. | None | Principal Miller-Forrest | Proposed dates: January 22, February 1 and February 8 | 3 min |
| 5.2 Discussion on visit from CSSI | | Principal Miller-Forrest | | 5 min |
| 5.3 Discussion on charge statements for committees | | Board | | 10 min |

| | | | | |
|-------------------------------------|--|------------|----------|--------|
| 5.4 Discussion on Contract with EFS | | Tim Farmer | Contract | 10 min |
|-------------------------------------|--|------------|----------|--------|

“The board may vote to enter in to executive session pursuant to C.R.S. 24-6-402(4)(e) to discuss a matter subject to negotiations with Bart Skidmore, Tim Farmer, and the contract with EFS.

6. Action Items

| Agenda Item | Action | Who | Materials/Documents for Review | Time |
|-------------------------------|--------|-----|--------------------------------|------|
| 6.1 Vote on Contract with EFS | Vote | | | |

7. Next Steps

| Agenda Item | Action | Who | Materials/Documents for Review | Time |
|---|--------|-------------|--------------------------------|--------|
| 7.1 Scheduling next board meeting | | Board Chair | | 3 mins |
| 7.2 Requests for agenda at next board meeting | | Board Chair | | 3 mins |

8. Public Comments – limited to 3 minutes per person.

9. Action Items to be completed:

10. Meeting Evaluation

11. Adjourn the meeting