



December 11, 2017

To whom it may concern,

Enclosed please find the Notice of the December 12, 2017 meeting of the Board of Directors of Heritage Heights Academy (HHA), an approved CCSD public charter school in Arapahoe County, Colorado. Please immediately post the Notice in a prominent place as required by law. We appreciate your assistance in this regard.

HHA Public Board Meeting
Tuesday, December 12, 2017 at 6:00 p.m.
20050 E Smoky Hill Rd.
Centennial, CO 80015

If you have any questions or need any further information, please feel free to contact me at (720) 938-5502.

Sincerely,

Kristen Ivory
Board Secretary

NOTICE OF PUBLIC MEETING

of the
Board of Directors of
Heritage Heights Academy

Notice is hereby given that the Board of Directors of Heritage Heights Academy, an approved CCSD public charter school in Arapahoe County, Colorado, will conduct a public meeting on Tuesday, December 12, 2017, beginning at 6:00 PM. The public is invited to attend.

Attached hereto is an agenda of all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented on the agenda at the discretion of the Chairperson.

Reasonable efforts will be made to assist and accommodate physically handicapped persons desiring to attend or participate at the meeting. Any persons requiring assistance may call Kristen Ivory at (720) 938-5502 in advance so that arrangements may be conveniently made.

Public comment may be limited to three minutes per person at the discretion of the Chairperson.



Heritage Heights Academy

Board Meeting Agenda December 12, 2017

20050 E Smoky Hill Road

Centennial, CO 80015

1. Preliminary

Agenda Item	Action	Who	Materials/Documents for Review	Time
1.1 Welcome and Call Meeting to Order		Board Chair		1 min
1.2 Pledge of Allegiance		Board Chair		1 min
1.3 Vision and Mission Statement		Board Chair		1 min
1.4 Roll Call		Board Secretary		1 min
1.5 Edits to Agenda		Any Member		3-5 mins
1.6 Adopt Agenda	Vote			2 mins

2. Public Comment – Comments limited to 3 minutes per person

3. Consent Agenda –The entire consent agenda is voted on and approved with one motion, one second, and one affirmative vote. Any Board member may request that an item be removed from the consent agenda, and if so it will be moved to the Action Items for further discussion.

Agenda Item	Action	Who	Materials/Documents for Review	Time
3.1 Updated Snow Removal Contract with CCSD				
3.2 Minutes from November 14, 2017 Board Meeting				
3.3 Strategic Plan including Charge Statements for Committees				
3.4 Enrollment Policy				
3.5 School Calendar				

4. Reports

Agenda Item	Action	Who	Materials/Documents for Review	Time
4.1 PTSO Update		PTSO representative		5 min
4.2 Financial Update		Bart Skidmore		5 min
4.3 Facilities Update		Jess Price		5 min
4.4 Fundraising Update		Jen Gibbons		5 min
4.5 Enrollment Update		Principal Miller-Forrest		5 min
4.6 Update on Settlement with the Edge Church		Tim Farmer		10 min

5. Discussion

Agenda Item	Action	Who	Materials/Documents for Review	Time
5.1 Discussion on visit from CSSI		Principal Miller-Forrest		5 min
5.2 Discussion on Health Insurance Waiver		Principal Miller-Forrest		5 min
5.3 Discussion on Staff Holiday Appreciation		Principal Miller-Forrest		5 min

6. Action Items

Agenda Item	Action	Who	Materials/Documents for Review	Time
6.1 Discussion and approval of Student Data Transparency and Security Act policy	Vote	Principal Miller-Forrest/ Tim Farmer		10 min

7. Next Steps

Agenda Item	Action	Who	Materials/Documents for Review	Time
7.1 Scheduling next board meeting		Board Chair		3 mins
7.2 Requests for agenda at next board meeting		Board Chair		3 mins

8. Public Comments – limited to 3 minutes per person.

9. Action Items to be completed:

10. Meeting Evaluation

11. Adjourn the meeting

