



Heritage Heights Academy
 Board Meeting Agenda December 5, 2016
 19697 East Smoky Hill Road
 Centennial, CO 80015
 December 5, 2016

1. Preliminary

| Agenda Item | Action | Who | Materials/Documents for Review | Time |
|---------------------------------------|---------------|-----------------|---------------------------------------|-------------|
| 1.1 Welcome and Call Meeting to Order | | Board Chair | | 1 min |
| 1.2 Pledge of Allegiance | | Board Chair | | 1 min |
| 1.3 Roll Call | | Board Secretary | | 1 min |
| 1.4 Edits to Agenda | | Any Member | Draft Agenda | 3-5 mins |
| 1.5 Adopt Agenda | Vote | | | 2 mins |

2. Public Comment – Comments limited to 3 minutes per person

3. Consent Agenda –The entire consent agenda is voted on and approved with one motion, one second, and one affirmative vote. Any Board member may request that an item be removed from the consent agenda, and if so it will be moved to the Action Items for further discussion.

| Action | Who | Materials/Documents for Review | Time |
|---------------|------------|---------------------------------------|-------------|
| Yes | | Board minutes from November 11, 2016 | 1 min |

4. Reports

| Agenda Item | Action | Who | Materials/Documents for Review | Time |
|---------------------------------------|---------------|-------------------|---------------------------------------|-------------|
| 4.1 Board Member Reports- Fundraising | None | Jen Gibbons | | 6 min |
| 4.2 School Report | None | N. Miller-Forrest | | 10 min |
| 4.3 Financial Report | None | B. Skidmore | | 10 min |
| 4.4 Needed items for Lease | None | Deleen Stallings | | 3 min |

5. Discussion

| Agenda Item | Action | Who | Materials/Documents for Review | Time |
|--|---------------|------------------------|---------------------------------------|-------------|
| 5.2 Discussion of BOD election | None | Jessica Price | | 5 min |
| | | BOD | | 5 min |
| 5.3 Discussion of Kindergarten Tuition | | Natalia Miller-Forrest | | 5 min |
| 5.4 Discussion of Start/End times | | Natalia Miller-Forrest | | 5 min |
| Executive Session (closed to public): The Board may move to enter an executive session pursuant to §24-6-402(4)(b), C.R.S. | | | | |

5 Action Items

| Agenda Item | Action | Who | Materials/Documents for Review | Time |
|--|---------------|------------|---------------------------------------|-------------|
| 6.1 Discussion and approval of school calendar | Vote | | 3 Calendar Choices | 30 Min |
| 6.2 Update on the Lease | Vote | | | |

6 Next Steps

| Agenda Item | Action | Who | Materials/Documents for Review | Time |
|---|---------------|-------------|---|-------------|
| 5.1 Scheduling next board meeting | Yes | Board Chair | | 3 mins |
| 5.2 Requests for agenda at next board meeting | | Board Chair | | 3 mins |

7 Adjourn the meeting