



April 4, 2017

To whom it may concern,

Enclosed please find the Notice of the April 5, 2017 meeting of the Board of Directors of Heritage Heights Academy (HHA), an approved CCSD public charter school in Arapahoe County, Colorado. Please immediately post the Notice in a prominent place as required by law. We appreciate your assistance in this regard.

HHA Public Board Meeting
Wednesday, April 5th at 6:00 p.m.
19697 E. Smoky Hill Road
Centennial, CO 80015

If you have any questions or need any further information, please feel free to contact me at (720) 938-5502.

Sincerely,

Kristen Ivory
Board Secretary

NOTICE OF PUBLIC MEETING

of the
Board of Directors of
Heritage Heights Academy

Notice is hereby given that the Board of Directors of Heritage Heights Academy, an approved CCSD public charter school in Arapahoe County, Colorado, will conduct a public meeting on Wednesday, April 5, 2017, beginning at 6:00 PM. The public is invited to attend.

Attached hereto is an agenda of all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented on the agenda at the discretion of the Chairperson.

Reasonable efforts will be made to assist and accommodate physically handicapped persons desiring to attend or participate at the meeting. Any persons requiring assistance may call Kristen Ivory at (720) 938-5502 in advance so that arrangements may be conveniently made.

Public comment may be limited to three minutes per person at the discretion of the Chairperson.



Heritage Heights Academy
 Board Meeting Agenda April 5, 2017
 19697 E Smoky Hill Road
 Centennial, CO 80015

1. Preliminary

Agenda Item	Action	Who	Materials/Documents for Review	Time
1.1 Welcome and Call Meeting to Order		Board Chair		1 min
1.2 Pledge of Allegiance		Board Chair		1 min
1.3 Vision and Mission Statement		Board Chair		1 min
1.4 Roll Call		Board Secretary		1 min
1.5 Edits to Agenda		Any Member		3-5 mins
1.6 Adopt Agenda	Vote			2 mins

2. Public Comment – Comments limited to 3 minutes per person

3. Consent Agenda –The entire consent agenda is voted on and approved with one motion, one second, and one affirmative vote. Any Board member may request that an item be removed from the consent agenda, and if so it will be moved to the Action Items for further discussion.

Agenda Item	Action	Who	Materials/Documents for Review	Time
3.1 Approve minutes from March 8 and March 24, 2017 meetings		Board Secretary	Board minutes from March 8, 2017 and March 24, 2017	1 min

4. Reports

Agenda Item	Action	Who	Materials/Documents for Review	Time
4.1 School Report	None	Principal Miller-Forrest		5 min
4.2 Hiring Update	None	Principal Miller-Forrest		5 min
4.3 Fundraising Update	None	Jen Gibbons		5 min
4.4 Enrollment Update	None	Jessica Price		5 min
4.5 Facilities Update and moving plans	None	Jessica Price		5 min
4.6 Financial report from PTSO	None	PTSO representative		5 min

5. Discussion

Agenda Item	Action	Who	Materials/Documents for Review	Time
5.1 Discussion of CCSP grant audit of CDE (April 14, 2017)	None	Principal Miller-Forrest		5 mins
5.2 Discussion of Board Member elections and term limits	None	Jen Gibbons		5 mins
5.3 Discussion of Board Retreat	None	Kristen Ivory		3 mins
5.4 Discussion of Principal Evaluation	None	Peggy Downs		3 mins
5.5 Discussion of Daniel's Fund Grant	None	Deleen Stallings		3 mins

6. Action Items

Agenda Item	Action	Who	Materials/Documents for Review	Time
6.1 Approval of Enrollment policy change from the 72 hour limit	Vote	Board		2 min

7. Next Steps

Agenda Item	Action	Who	Materials/Documents for Review	Time
5.1 Scheduling next board meeting		Board Chair		3 mins
5.2 Requests for agenda at next board meeting		Board Chair		3 mins

8. Adjourn the meeting
