

**Minutes**  
**of the BOARD OF DIRECTORS meeting of**  
**Heritage Heights Academy**  
**April 10, 2018**

The Board of Directors of Heritage Heights Academy held a public meeting on April 10, 2018, at 6:00 p.m. at 20050 E. Smoky Hill Road, Centennial, CO 80015.

- **Call to order and roll call.**

- The meeting was called to order by Board Chair Jennifer Gibbons at 6:00 p.m. Present were Board Members Jennifer Gibbons, Peggy Downs, Kristen Ivory, Nathan Wheldon, and Jessica Price. Lauritz Petersen called into meeting. Karen Lee-Toy were absent. Principal Miller-Forrest was present as well as Tim Farmer.
- The Pledge of Allegiance was recited.
- The Vision and Mission Statements were recited Board Chair Jen Gibbons.
- Roll Call was conducted by Board Secretary, Kristen Ivory.
- Edits to the Agenda.

The financial report was moved from the consent agenda

Nathan Wheldon motioned to approve edits to the agenda. Seconded by Jessica Price. Voting unanimous.

- **Public Comment.**

There was no public comment.

- **Consent Agenda.**

A motion was made by Jess Price to approve the minutes of March 13, 2018. Nathan seconded. Voting unanimous.

- **Reports**

- PTSO Update. Currently there are 4 open positions. Volunteer coffee morning is on April 25<sup>th</sup>. Teacher appreciation is also the week of the 23<sup>rd</sup> of April. PTSO is purchasing surprises and lunch for the teachers on the 27<sup>th</sup>. Muffins with Moms is on May 11<sup>th</sup>. This will be held on the North side of the building outside.
- Financial Update. Bart Skidmore absent. Natalia announced the finance committee meeting to be held on Monday the 23<sup>rd</sup>. CCSP grant has been turned in. Financial policy is still being finalized.
- Facilities update. Nathan Wheldon led the discussion. The lease has been signed for next year at SHV. Church will get proposal on HHA interest in purchasing the building. CCSD related that they have several interested offers that are better than ours relating to the Red Tail Hawk site. CCSD is working on changing the zoning..
- Fundraising update. Silent auction on April 27<sup>th</sup>. Looking for a lot of adult volunteers.
- Enrollment Update. 318 students enrolled. Over 200 on the wait list. People are still coming to the tours.
- School Calendar. Has been approved and has been sent to the District.
- Character Education Update. Presented by Principal Miller-Forrest. The first assembly was in December. Eagle awards were presented from each grade. Kids will continue to build to the Golden Eagle. Award. Awards are given twice a year. HHA caring community. Kids receive a certificate for doing good. Once a month Natalia chooses someone for a free dress down day. Program has been well received. Adult excellent Volunteer is Connie Barton for volunteer of the year. She and her husband will attend the event at the District.
- School Board Member and SAC Confidentiality Agreement. Short discussion on the document. Tim made a small edit. Kristen makes a motion to approve the agreement with the edit. Jen seconded the motion. The voting is unanimous.

- CSSI Report. Sabrina Hodges from CSSI team and Brian Lawson from School of Choice joined the Board on conference call and discussed the CSSI report findings with the Board. The evaluation took 3 days where the CSSI team evaluated HHA at the current moment in time. Quality standards were reviewed. The team reviewed documents and interviewed students, teachers and the board. Sabrina indicated that for a new school she has never seen blue scores in any area which HHA did receive.

CSSI highlighted 3 areas to focus on for improvement:

1. Rigorous Interim Assessments/ Standard based focus
2. Indexing all Board Policy/ Creating Data Dashboard
3. Addressing religious pictures in hallways

- **Discussion.**

- Short Discussion on Board elections. Ballots will be collected in the car lane on April 27<sup>th</sup>.

- **Action Items**

Action items were voted on previously.

The meeting was adjourned at 8:00 p.m.

Secretary approval