

MINUTES
of the BOARD OF DIRECTORS meeting of
Heritage Heights Academy
January 13, 2017

The Board of Directors of Heritage Heights Academy held a public meeting on January 13, 2017 at 4:30 p.m. at 19697 E Smoky Hill Road, Centennial, CO 80015.

1. Call to order and roll call.

The meeting was called to order by Board Chair Jennifer Gibbons at 4:35 p.m. Present were Board Members Jennifer Gibbons, Jessica Price, Karen Lee-Toy and Kristen Ivory. Peggy Downs and Deleen were available via conference call

Also present was Principal Natalia Miller-Forrest. One member of the public was in attendance.

2. Public Comment.

3. Edits to Agenda.

Edits to Agenda were to include a discussion regarding the contract with Intellatek and the snow removal contract with CCSD to be discussed at the meeting will replace the one previously on the agenda.

4. Consent Agenda.

The Consent Agenda was voted on and approved. Included in the Consent Agenda was the minutes from November 29, 2016; December 5, 2016; and December 14, 2016. The minutes were approved and signed by the board secretary.

5. Reports

There were no reports to discuss at this time.

6. Discussion.

There was a discussion about the contract HHA currently has with Intellatek. Principal Miller-Forrest explained that we have been in a contract with Intellatek but a new one needs to be signed because the school has severed ties with Academica. The new agreement expires on June 30 of this year. Tim Farmer has reviewed the contract and

added a student confidentiality clause and given his approval. The Intellatek contract will be added to the agenda for vote on the January 23rd board meeting.

- 6.1 The snow removal contract with CCSD was discussed. The contract with CCSD was by far the most competitive. Volunteers to shovel the walks and stairs will still be necessary. The contract is for \$70 per hour per employee. Service will be provided for 2 inches or more of snow.

A motion to approve the snow removal contract with CCSD was made by Board Chair Jennifer Gibbons. Kristen Ivory seconded the motion. The voting was unanimous.

- 6.2 Discussion about new payroll provider. Paychex. Bart Skidmore has been having problems with Paypros. Because of an emergency situation a contract was entered into without the approval of the Board. Tim approved the contract for January 1. A motion was made by board chair Jen Gibbons to approve Paychex as the new payroll provider. The voting was unanimous.

- 6.3 There was a discussion on the Enrollment Policy and a change that was made. It was pointed out that the section on founding families was deleted from the policy. The CCSP grant reviewers did not like the founding family section. It was discussed that an amendment needed to include in-district preference. The Board agreed to vote on the amendment at the next meeting scheduled for 1/23/17. A member of the public commented on the enrollment policy. An amendment was also discussed to continue the wait list for the following year. A motion was made by board chair Jen Gibbons to approve the enrollment policy with the intent to amend at the next board meeting. The voting was unanimous.

7. Action Items.

The next board meeting is scheduled for January 23rd at 6:00 p.m.

The meeting is adjourned at 7:50 p.m.

Approved by Secretary